ORACLE TASK MANAGEMENT CLOUD

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PROJECT PORTFOLIO MANAGEMENT CLOUD

Oracle® Task Management Cloud lets organizations manage all work and related interactions in a consolidated place. Team members, challenged by the quantity of tasks they own, no longer have to track administrative and project work in different places since all tasks are managed and progressed in a single view. Project management is now extended to team members; to the people who do most of the work on the project and yet whose project needs have generally been overlooked. And collaboration with others is in the context of their tasks, so team members don't lose time searching for that instant message, email thread, or document associated with the work.

EMPOWER YOUR TEAM

KEY FEATURES

- Collaborate real-time with others in the context of work
- Annotate shared documents
- Add new work and gain visibility into status
- Manage your project and non-project work in one place
- Manage Milestones and Deliverables
- Progress work with a single click
- Associate documents and conversations to your work
- Identify and document issues
- Manage your calendar and profile
- Team Member Mobile
- Real-time self-service reporting on task management information

Work Socially

Team members frequently work with others to complete their tasks but find it hard to keep track of the status of shared work and often struggle to find associated email threads, instant messages, and documents. Oracle Task Management Cloud answers these problems by merging social collaboration and task management; collaboration is now in the context of the project task and to-do task. Sharing tasks with others in the team is a simple matter of adding them as followers. You can re-assign or add work for another team member and, as you automatically become a participant of the task, monitor the progress of the work. Since access to work-based collaboration honors the security of the task, collaboration is streamlined and requires minimal administration effort.

Participants can discuss work real-time or can simply add comments to the task conversation for later review. Documents – often a deliverable of the work - are uploaded against the conversation where they can be viewed, annotated in real-time, and optionally versioned; allowing for faster and more effective content review.

Manage all your Work

Project teams also have administrative work to keep track of; work assigned by their supervisor and their personal to-do list. Since non-project work is often managed offline, in a notepad, in their heads, or via email it's easy to lose track of when something is due or simply have work fall through the cracks. Oracle Task Management Cloud addresses this by providing consolidated task management: Team members see the work they own or follow and can filter tasks by their priority, type of task (action items, project task, milestone, and to-do tasks), by the projects they are working on, and by dates; knowing what is due today, in the next 5 days, or upcoming. Task tagging capabilities let team members organize their tasks in a streamlined and efficient manner, to filter and focus

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- Unified view of all work
- Focus on important work not just urgent work
- Quickly progress your work
- Effectively manage work in collaboration with others
- Reduce time spent searching for documents, instant messages, and emails for your work
- Quick and accurate project planning
- Manage tasks anywhere

their task list quickly and easily.

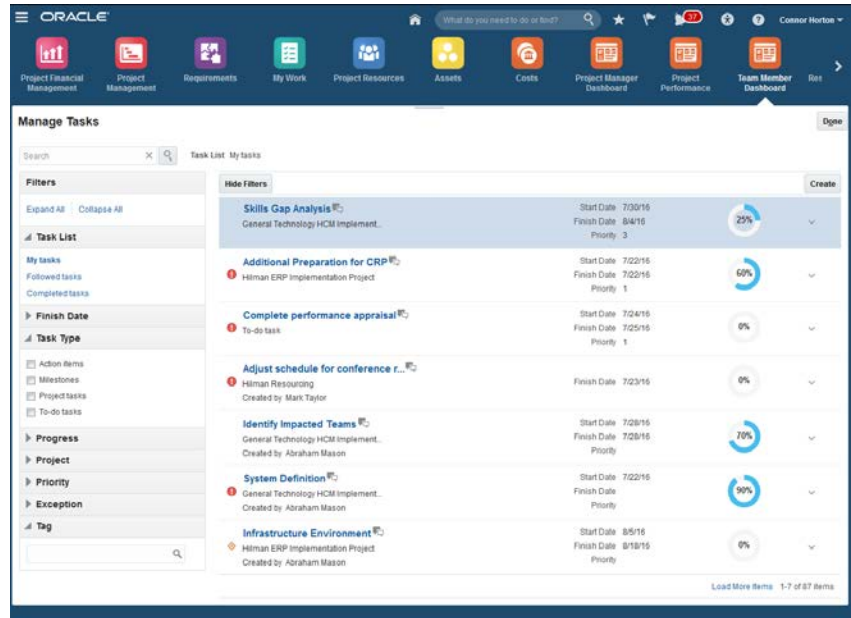And, since they can manage all their work in one place, team members can focus on what's important rather than urgent; avoiding the distraction of that latest email.

Figure 1. Task Management Work Area

Real-time Progress

Team members feel that progress entry doesn't contribute to getting the work done; it can be time consuming and, left to the end of the reporting period such as at the end of the week, can often be late and inaccurate. Oracle Task Management Cloud addresses these issues by providing easy and intuitive real-time progressing; team members simply progress tasks with a single click as the work progresses, either marking them as started or finished, providing immediate insight into their progress.
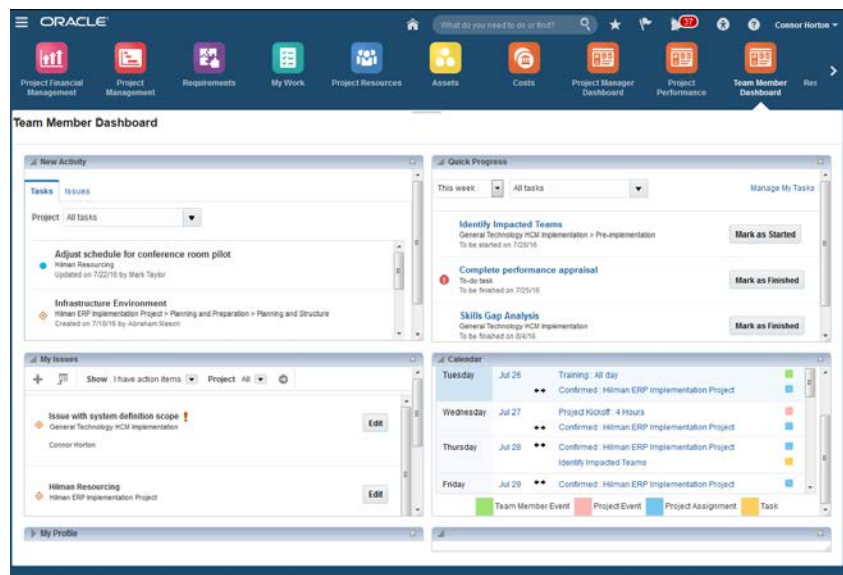

Figure 2. Team Member Dashboard

Oracle Project Portfolio Management Cloud is a complete PPM solution that includes the following products:

- Fusion Project Costing Cloud Service
- Fusion Project Billing Cloud Service
- Fusion Project Contracts Cloud Service
- Fusion Project Control Cloud Service
- Fusion Grants Management Cloud Service
- Fusion Project Performance Reporting Cloud Service
- Fusion Project Resource Management Cloud Service
- Fusion Project Management Cloud Service
- Fusion Task Management Cloud Service
- Fusion Transactional Business Intelligence for Projects Cloud Service

Team members using the collaboration capabilities as an integral part of their work output are more likely to progress their work in real-time; taking an administration burden off the project manager, providing a more accurate and up-to-date project status and offering more effective project management.

Empowering the Team Member

Many of today's project management applications focus on the needs of the project manager even though the majority of work on projects is performed by team members. With Oracle Task Management Cloud we redress the balance, enabling team members in the management and execution of their work.

Team members are closest to the actual work; they often know what needs to be done better than the project manager. Yet when they identify some essential new work there is no easy way to add it to the plan: It's a manual process requiring a phone call, an email, or a meeting with the project manager. With Oracle Task Management Cloud team members can create their own tasks; the new tasks are highlighted on the project plan so the project manager can align them with existing work, make adjustments to the new tasks, or reject the new work. This reduces the time taken to develop the plan, achieves team "buy-in" since they have more of a voice in the planning, and ensures a more accurate plan.

Team members can also manage their schedule availability (entering planned training or vacation), the frequency of email notification, and upon encountering issues create and assign actions to others in the team. They can view details about confirmed and reserved project assignments from their calendar on the Team Member Dashboard, and quickly add to-do tasks while reviewing the calendar.

Figure 3. Team Member Mobile

And when the team needs anytime, anywhere access, they use the simple and intuitive Team Member Mobile application to best utilize the time between meetings or waiting

for the subway: following tasks they care about, progressing their tasks, or adding new work. Leveraging the combined power of Oracle Social Network and Task Management team members can collaborate socially on project work and documents, all while on the move.
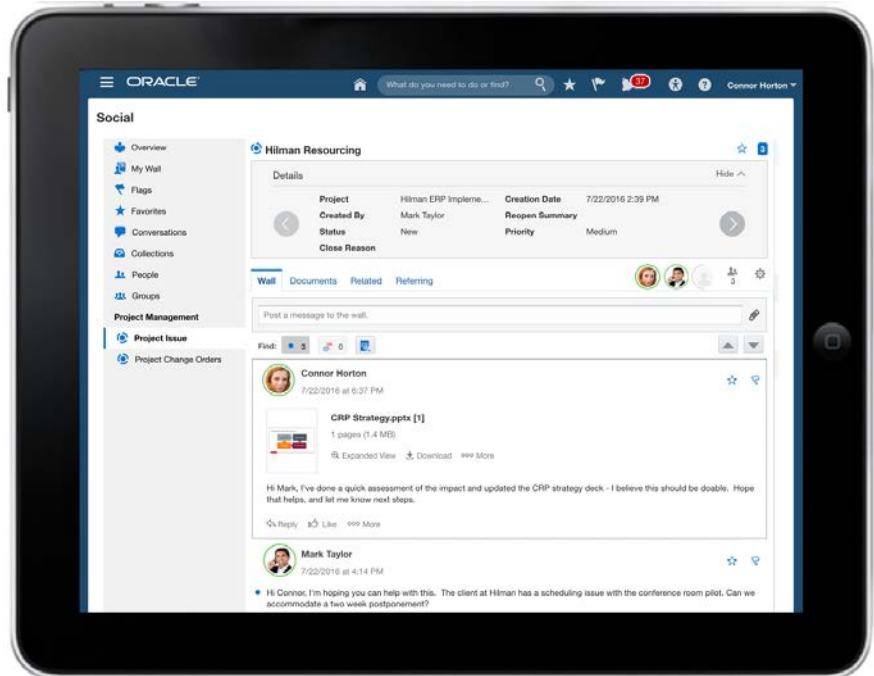

Figure 4. Leverage the combined power of Oracle Social Network and Oracle PPM Cloud

Choose your Deployment Option

Oracle Task Management Cloud is delivered as part of the Oracle Project Portfolio Management Cloud family of solutions, and can be deployed either standalone as a modular, easy-to-adopt project execution solution, or with other Oracle Cloud applications, your existing Oracle applications or other third party solutions. When combined with project financial management solutions such as Oracle Project Financials Cloud or Oracle Projects within the E-Business Suite, Oracle Task Management Cloud completes the project lifecycle, addressing project execution by delivering collaborative task management to the project team.

External Data Integration Services for Oracle Cloud

Oracle Project Portfolio Management Cloud offers External Data Integration Services for Oracle Cloud to enable external data integration infrastructure and services. This integration supports file-based data load from legacy or third-party applications to batch interfaces on the Oracle Cloud, allowing you to import high volumes of data.

Complete Project Portfolio Management

Oracle Cloud Applications are completely open, standards-based enterprise applications that can be easily integrated into a service-oriented architecture. Oracle's solutions work together for comprehensive project cost management, project contract billing and accounting, and project and resource management, so you can reduce processing time, eliminate integration costs, deliver projects sooner and close the books

faster.

Oracle Project Portfolio Management Cloud dramatically improves the way project-driven organizations and project professionals work, with social capabilities embedded throughout to ensure secure consistent communication for the project team, wherever they may be, for improved productivity and project delivery success.